

elise.r.roundtree@gmail.com  
571-544-1780  
Anderson, SC 29621

# Elise Roundtree

Designer | Stitcher | Stage Manager

## SKILLS

- Time management
- Attention to detail
- Problem solving
- Rendering
- Crochet
- Hand/Machine Sewing
- Alterations
- Corsetry
- Graphic Design
- Proficient in: Adobe Photoshop, InDesign, Illustrator, Premiere Pro
- Proficient in: Microsoft Word, Excel, PowerPoint

## EDUCATION

Anderson University/SCSA  
Anderson, SC  
B.A Theatrical Design

## LANGUAGES

English  
German  
Limited Spanish

## REFERENCES

Jessica Johnson  
Jjohnson@  
andersonuniversity.edu

## WORK HISTORY

### South Carolina School of the Arts Costume Shop – Costume Stitcher

Anderson, SC | 01/23-current

- Facilitated successful completion of sewing projects by working with experienced coworkers
- Delivered exceptional results under challenging circumstances by effectively working on multiple projects simultaneously
- Streamlined operations through proper organization and storage of tools, materials, and finished projects
- Worked on 5 plays, 5 musicals, and 5 dance concerts

### Dancing at Lughnasa (SCSA) – Stage Manager

Anderson, SC | 01/25-02/25

- Collaborated with director and designers to achieve desired artistic vision for the production
- Organized rehearsals, maximizing productivity and focus

### The Sound of Music (SCSA) – Costume Designer

Anderson, SC | 05/24-10/24

- Read the script and researched appropriate costumes
- Rendered costume designs
- Led fittings with actors, making necessary adjustments to assure proper fit and comfort
- Oversaw the operations of the costume shop for builds, alterations, and pulling of costumes

### A Midsummer Night's Dream (SCSA) – Assistant Stage Manager

Anderson, SC | 08/24-11/24

### Our Town (SCSA) – Assistant Stage Manager

Anderson, SC | 02/24-4/24

### Books & Beans – Barista

Anderson, SC | 08/23-current

- Maintained regular and consistent attendance and punctuality
- Maintained and operated espresso machines, blenders, commercial coffee brewers and other equipment